Clearmont Town Council

**Regular Council Meeting**

**January 20, 2025**

**6:00 PM**

**CALL MEETING TO ORDER**

The Clearmont Town Council met for a regular meeting at the Clearmont Town Hall, January 20, 2025. Mayor Chris Schock called the meeting to order at 6:00 PM.

**ATTENDANCE OF COUNCIL**

Council members present were as follows: Mayor Schock, Councilman Haring, Councilwoman Switzer, Councilman Rowe, and Councilman Rohrer. Also present were Pete Bassett, Maintenance and Water Treatment Operator, and Kirstie Auzqui, Town Clerk/Treasurer.

**PLEDGE OF ALLEGIANCE**

**VISITORS**

The Town Council Meeting had the following visitors: Ernie Miller, Cynthia Vannoy from Sheridan Media, plus Greg and Brenda Michelena.

**APPROVAL OF CURRENT AGENDA**

Councilman Haring made a motion to approve the Agenda as presented. Motion seconded by Councilman Rohrer. Motion carried 4-0.

**APPROVAL OF MINUTES**

Councilwoman Switzer made a motion to approve the December 16, 2024, Regular Meeting minutes. Motion seconded by Councilman Haring. Motion carried 4-0.

Councilman Rohrer made a motion to approve the January 10, 2024, Work Session minutes. Motion seconded by Councilman Rowe. Motion carried 3-0. Councilwoman Switzer abstained from voting due to her absence.

**REPORT OF TREASURER AND APPROVAL OF BILLS**

Reports shared and reviewed: Utility payment report of Past Due and Shut-off Notifications (10 total, including 1 shut-off) Summary of Receipts and Deposits, Current Balance Sheet and Profit and Loss Budget vs. Actual for FY 24-25.

Councilman Haring made a motion to approve both the October 2023 Claims Paid & Summary of Receipts and Claims to be Approved for January 20, 2025. Motion seconded by Councilman Rohrer. Motion carried 4-0.

**REPORTS OF MAYOR, COUNCIL, CLERK, and MAINTENANCE**

**Items discussed during the Mayor’s Report:**

* WAM Winter Conference in Cheyenne will be attended by Mayor Schock, Councilman Rohrer, and Clerk Auzqui.
* Mayor Schock asked the council members to review the Legislative Bill Tracker created by WAM. Council was encouraged to participate in the tracking of the new legislation that will affect the Town of Clearmont.

**Items discussed during the Council and/or Clear Creek Recreation District Report:**

* Councilman Haring noted that the Clear Creek Recreation Center is not open, pending approval of the Fire Marshall after fire occurred during repairs to a heating unit completed by Great Divide. Damage was repaired and paid for by Great Divide insurance. Cleaning and new light bulbs need to be replaced as well.

**Items discussed during the Clerk’s Report:**

* Community News reported was a Study Circle at SCSD#3 Supporting our Middle School Students. The first session is scheduled for January 21 at 6:30 pm.
* Several community members extended a written thank you and/or phone calls for the spiral ham gifted to the residents who participated in displaying outdoor holiday lights.
* Due to the WAM Winter conference, the Town Hall will be closed from noon on Tuesday January 21st through Friday, January 24th.

**Items discussed during the Maintenance Report:**

None was reported.

**UNFINISHED BUSINESS**

* Clear Creek Recreation Newsletter Sponsorship was presented with a layout provided by Amy Rowe. Ideas were suggested from participating council members. Councilman Rohrer made a motion to purchase a ½ page space for $150 for the year. Councilman Rowe seconded the motion. Motion carried 3-0. Councilman Haring and Mayor Schock abstained from voting as they are on the recreation board.

**NEW BUSINESS**

* Sheridan Press is seeking sponsors for the Go-Getter program to be published in the press on January 30, February 27, March 27, April 24, and May 29. The program would recognize students from School District #1 and #3. Councilman Haring made a motion to be a sponsor for the Go-Getter program. Councilwoman Switzer seconded the motion. Motion carried 4-0.
* Clerk Auzqui provided a copy of the Annual Audit Compilation Report from Carver, Florek and James, CPA. No findings were provided. Mayor Schock stated that for the next annual audit, the Town needs to complete a full review. No motion was needed.
* Clerk Auzqui presented the council members with a Pause-in-Service Policy Recommendation. However, after discussion, the council agreed to continue with the $10 shut-off and return to service fees. And recommended that if the water operator had to assist with the removal of the water meter, a water utility service labor fee of $25 would be charged to the customer. Language was discussed and edits made to the policy that will be added to the ordinance that will be presented to the council for first reading at the next council meeting. Councilman Haring made a motion to accept the recommendation and edits. Councilman Rohrer seconded the motion. Motion carried 4-0.
* Mayor Schock and Pete Bassett shared with the council the potential to begin working with new engineering companies for Town of Clearmont projects. Two engineering companies were vetted by Mayor Schock and Pete Bassett: KL&A from Buffalo as well as Nelson Engineering also from Buffalo. Both are acceptable. KL&A will be hired to organize the next waterline replacement project, beginning with Meade Ave. Nelson Engineering will be contacted and a quote requested for Landfill Monitoring. Engineering Associates will also be asked to prepare a quote for the Landfill Monitoring.

**EXECUTIVE**

Councilman Haring made a motion to move into Executive Session regarding a land purchase. Councilman Rohrer seconded the motion. Motion carried 5-0. Visitors were asked to leave the council room at 6:44 pm.

Councilman Haring made amotion to move out of Executive Session. Councilman Rowe seconded the motion. Motion carried 5-0.

**NEW BUSINESS** (Continued)

* Councilman Rohrer made a motion to purchase 13.35 acres from Greg and Brenda Michelena. The land the town is acquiring includes the surrounding property of the sewer lagoons, which the town only owns 5.5 acres near the lagoons but not the current cells being used. The Town of Clearmont offered Greg and Brenda Michelena $114,000 for the 13.35 acres. Councilman Rowe seconded the motion. Motion carried 5-0. A purchase agreement will be written by the Town of Clearmont Attorney, Ryan Healy and made available at the next council meeting February 17th.

**NEXT MEETING**

* Regular Council Meeting, February 17, 2025, at 6 pm
* Town Hall Closure due to WAM Winter Conference: January 21st at noon to January 24

**ADJOURNMENT**

Councilman Haring made a motion to adjourn at 7:08 PM. Motion seconded by Councilman Rowe. Motion carried 4-0. Meeting adjourned.

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Mayor, Chris Schock Town Clerk, Kirstie Auzqui

**Posted at Town Hall, U.S. Post Office, and Clearmont Library:** February 4, 2025.